

Guidelines for attending the Annual General Meeting of Shareholders for the year 2020 in view of the outbreak of the Coronavirus Disease 2019 (COVID-19)

Regarding the situation of the outbreak of new Coronavirus 2019 ("COVID-19"), in order to support the measures of the Department of Disease Control, Ministry of Public Health in reducing the risk of the spread of COVID-19, as well as concerns for the health and safety of shareholders of People's Garments Public Company Limited, the company would like to inform you of the **guidelines** for participation in the Annual General Meeting of Shareholders as follows: -

1. The Company kindly requests Shareholders' cooperation in giving their proxy authority to the Company's Independent Director as stated in the Notice instead of attending the meeting by yourself by sending back the filled-in proxy form together with required documents to the Company Secretary Department, c/o People's Garment Public Company Limited, 666 Rama3 Road, Bangpongpan, Yannawa, Bangkok 10120, Thailand within Friday 31st July, 2020.
2. The Company provides channels for submitting written questions and information in advance. Shareholders are welcome to submit relevant questions of the meeting. The company will completely record question and answer in the minutes of meeting by sending question including their name, telephone number, email address (if any) and send via email: to suvimol@pg.co.th or sending together with the proxy form as mentioned above.
3. The Company will organize the meeting venue to avoid crowding of the attendant by arranging seating with appropriate social distancing at a minimum of 1.5 meters of distance between each seat. This will limit number of available seats in the meeting room to a maximum of 30 seats. After the registration procedure, each attendee will be assigned a seating number and is required to sit as specified for the sake of the disease prevention or follow up in case of any unforeseen circumstances. Seats are not allowed to be moved and when the seats are fully occupied on first come first served basis, the Company kindly requests Shareholders to grant their proxy to the Company's Independent Directors to attend the Meeting instead of participating in persons. However, if you are authorized proxy, the Company reserves the rights to grant the proxy to the Company's Independent Directors whose name is specified in the proxy, this is to protect the rights of shareholders.
4. The company arranges cleaning and disinfection in the area of meeting room and registration point.
5. The company kindly request cooperation of all attendees to perform in compliance with the guidelines and regulations issued by government agencies strictly in order to prevent and reduce the outbreak of COVID-19 as follows:-
 - 5.1 All attendee are required to fill in the COVID-19 Infection Risk Screening Form before entering the meeting area. In case of concealment of health information or travel history, this may be considered an offense under the Communicable Disease Act B.E. 2558.

- 5.2 The Company provides health screening at the Meeting entrance by checking every attendee's temperature. The Company reserves the right to deny entry into the Meeting to those Shareholders who are identified with a body temperature of 37.5 degrees Celsius or higher, and/or those who have recently visited or returned from any disease infected country/ zones as notified by the Ministry of Public Health, including those who have had close contact with people: who were suspect to be infected; and/or those who are showing any respiratory symptoms such as fever, cough, sneezing, runny nose, sore throat or breathing difficulties. The Company would ask for your cooperation to strictly follow the recommendations from our staff at the health screening point. For those who cannot attend the meeting due to the above-mentioned reasons, are requested to appoint independent directors to be their proxies.
- 5.3 All attendees are required to have their own facemask and wear it all times and maintain social distance
- 5.4 For the safety and well-being of attendees, **NO microphone will be available for asking any questions at the Meeting.** The Company kindly requests Shareholders, who wish to ask questions, to write down and submit their questions to the staffs in the meeting room. .
6. Neither snack box nor coffee or tea will be served at the Meeting, only drinking water bottles are provided in the meeting room.

The above-mentioned Guidelines are subject to change in accordance with the posted guidelines, rules, and/or regulations issued by the Ministry of Public Health and/or other concerned authorities. If there are any changes in the situation or to the above-mentioned Guidelines, the Company will inform the Shareholders via the Company's website at www.pg.co.th

Please be informed accordingly. Your kind cooperation to the above-mentioned Guidelines would be highly appreciated and we apologize for any inconvenience.